The City Council of the City of Harlem, Georgia met for a Called Meeting on Monday, January 24, 2011 at 6:15 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember J. Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John A. Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Jean Dove, Bobby Cash, John McClellan, Valerie Rowell, Jeff McNair, Rosemary Dixon, Cyndi Harrell, Mike Rorick, Julie Miller, Trent Williams, Robert Fields, Melonie Dappie, Jean Russeth, and Phil Turner.

Purpose: Swearing In of Mayor and Councilmembers

The meeting was called to order by Mayor Culpepper at 6:21 p.m.

The Invocation was given by Councilmember Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Swearing In-Mayor and Councilmembers: City Attorney Nelson administered the Oath of Office to Mayor Culpepper.

Mayor Culpepper administered the Oath of Office to Councilmember's Thigpen and Dixon.

Being no further business, Councilmember Dixon made the motion to adjourn the meeting; 2nd by Councilmember Thigpen. Motion carried; all in favor. The meeting adjourned at 6:32 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember J. Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John A. Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Jean Dove, Bobby Cash, John McClellan, Valerie Rowell, Jeff McNair, Rosemary Dixon, Cyndi Harrell, Mike Rorick, Julie Miller, Trent Williams, Robert Fields, Melonie Dappie, Jean Russeth, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 6:35 p.m.

UNFINISHED BUSINESS:

S. Louisville Waterline-City Engineer John McClellan: City Engineer McClellan presented Council with the As-builts and drawings of the completed project. There is a Summary Change Order #2 for Council to approve; it is a credit in the amount of $2,021.74.

City Engineer McClellan gave an update on the connection with the City of Thomson/McDuffie County. They have currently put their project out to bid. He is not sure of the status of their construction. Harlem's side is complete.

Ordinance-2nd Reading:

- **Annexation-2nd Reading:** This is for the property located at 860 Appling Harlem Road, Map & Parcel 031A-044, owned by Willie Lewis Steed, zoned Residential District R1-A, 1 acre. This will be the 2nd and final reading. Council will need to approve.

Other: There was none at this time.

NEW BUSINESS:

Community Connections-Fiscal Agent: Julie Miller, Director of Family Connections of Columbia County, addressed Council. Being the Fiscal Agent for Family Connections, her funders (grants) are now requiring that the City accept/acknowledge the grants in public and have it recorded in the Minutes.

S. Louisville Waterline-Change Order #2: This item was discussed under Unfinished Business. The credit of $2,021.74 was for materials not used.

Ordinance-1st Reading:

- **Floodplain Ordinance-Revised-**City Manager Rizner suggested tabling this item until the February meeting for him and the City Attorney to review.

NEW BUSINESS (cont'd):

Proclamations:

- **STAR Student:** 50th year that the Harlem Woman's Club has sponsored this program. This will be held at the February 10, 2011 meeting of the Club.
- **Arbor Day:** Proclaims February 18, 2011 as Arbor Day in the City of Harlem. There will be a ceremony on the 15th with the planting of a tree on N. Louisville Street.

2011 Election: There will be two Councilmember seats up for election this year. This will be for a four year term starting in January 2012. The qualifying fee is 3% of the total annual fee paid to the Councilmembers or $108.00. Qualifying will be in September.

2011 Mayor Pro Tem Appointment: Council will need to make a nomination for appointment and approval.

2011 Council Committees: Council will need to approve the proposed Committees.

Commission Appointments: Both the Historic Preservation Commission and the Planning & Zoning Commission have positions to be filled or re-appointments.

Other: Councilmember Thigpen reported to Council that there are four Public Safety Officers scheduled to start training the first of February. They are in need of turnout gear to be used in this training. The estimated cost for this gear is $8,639.00 and is requesting it to be purchased from the 2011-2016 SPLOST. Council will need to approve the purchase and the moving of funds from General Fund Reserves to the 2011-2016 SPLOST due to the distributions not coming in until June 2011.

Being no further business before Council for discussion, Councilmember Dixon made the motion to adjourn the Work Session; 2nd by Councilmember Thigpen. Motion carried; all in favor. The Work Session adjourned at 6:50 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, January 24, 2011 at Harlem City Hall following the Work Session that was scheduled for 6:30 p.m. with Mayor Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember J. Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John A. Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Jean Dove, Bobby Cash, John McClellan, Valerie Rowell, Jeff McNair, Rosemary Dixon, Cyndi Harrell, Mike Rorick, Julie Miller, Trent Williams, Robert Fields, Melonie Dappie, Jean Russeth, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 7:01 p.m.

Approval of the Minutes: Councilmember Dixon made the motion to approve the Minutes of the December 15, 2010 Called Meeting, December 20, 2010 Regular Meeting, December 22, 2010 Budget Hearing, and the December 30, 2010 Called Meeting as written; 2nd by Councilmember Root. Motion carried; all in favor.

Public Comment: Mayor Culpepper recognized Jeff McNair of the Harlem Progress Association. Mr. McNair came before Council to address the Harlem Progress Association. Their purpose is to promote the City of Harlem and help in the moving the City forward in a positive way. They are putting together a marketing campaign for the City with the support of the individual businesses. They are working with Hall Marketing on the production of a commercial. They need $3,000.00 per month in pledges. It has long been a personal goal of his to see Harlem grow. He expressed his appreciation for support from the Council in this endeavor. Mayor Culpepper offered the continued support of the City and expressed his gratitude as well.

Department Reports: The following departments gave reports for the month of December 2010:

Community Connections	Julie Miller, Director
Public Works Department	Robert Fields, Director
Public Safety Department	Trent Williams, Public Safety Officer
Planning & Zoning Department	Jason M. Rizner, City Manager
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

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UNFINISHED BUSINESS:

Ordinance-2nd Reading:

- **Annexation:** This annexation is for the property owned by Willie Lewis Steed at 860 Appling Harlem Road, Map & Parcel 031A-044, zoned R1-A, and a total of one acre. This annexation will become effective February 1, 2011 upon approval of Council. Councilmember Thigpen made the motion to approve this as the 2nd Reading of said Ordinance; 2nd by Councilmember Root. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Community Connections-Fiscal Agent: This item was moved to the end of the Agenda.

S. Louisville Road Waterline-Change Order #2: A motion was made by Councilmember Blalock to approve Summary Change Order #2 in the amount of a $2,021.74 credit for unused materials in said project; 2nd by Councilmember Dixon. Motion carried; all in favor.

Ordinance-1st Reading:

- **Floodplain Ordinance-Revision:** Council agreed to take no action at this time and to table it until the February 2011 meeting.

Proclamations:

- **STAR Student:** Councilmember Thigpen presented the Proclamation to Council for approval. This will be the 50th year that this program has been sponsored by the Harlem Woman's Club. February 10, 2011 will be recognized as "Student Teacher Achievement Recognition Day". Councilmember Root made the motion for the approval of this Proclamation; 2nd by Councilmember Dixon. Motion carried; all in favor.
- **Arbor Day:** Councilmember Blalock presented the Proclamation to Council for approval. This Proclamation is recognizing February 18, 2011 as Arbor Day in the City of Harlem. There will be a program on the 15th in honor of this day with the planting of a tree. Councilmember Blalock made the motion to approve the Proclamation; 2nd by Councilmember Dixon. Motion carried; all in favor.

2011 Elections: The seats for Councilmember Blalock and Root are up for election this year. The general election is on November 8th, 2011 with qualifying on September 12-14 from 8:30 a.m. – 4:30 p.m. at City Hall. Qualifying fees are $108.00.

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NEW BUSINESS (cont'd):

2011 Mayor Pro Tem Appointment: Councilmember Thigpen made the motion to nominate Councilmember Dixon for the position of Mayor Pro tem; 2nd by Councilmember Thigpen. Nominations were closed by Councilmember Thigpen. Motion carried; all in favor.

2011 Council Committees: The following Committees are proposed for 2011:

Administrative Committee:	Mayor Pro tem Dixon-Chairman
	Mayor Culpepper-Vice-Chairman
Emergency Services Committee:	Councilmember Thigpen-Chairman
	Mayor Culpepper-Vice-Chairman
Public Works Committee:	Councilmember Blalock-Chairman
	Mayor Culpepper-Vice-Chairman
Community Services Committee:	Councilmember Root-Chairman
	Mayor Culpepper-Vice-Chairman

Councilmember Thigpen made the motion to approve the Council Committees for 2011 as presented; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Commission Appointments:

- **Historic Preservation Commission:** Commissioner Minton's position is up for appointment. City Manager Rizner spoke with Chairman Phil Turner and a recommendation has been received to reappoint Commissioner Minton to the position. Councilmember Thigpen made the motion to accept the recommendation to reappoint Commissioner Minton to the Historic Preservation Commission; 2nd by Mayor Pro tem Dixon. Discussion: Mayor Culpepper advised Council to bring a recommendation for the vacant position on the Commission to the next Council meeting. Motion carried; all in favor.
- **Planning & Zoning Commission:** The seats for Commissioner John Neal and Vice-Chairman Dale Arnold are up for appointment. It was recommended to reappoint both members to their positions. Councilmember Thigpen made the motion to approve the reappointment of John Neal and Dale Arnold to their positions on the Planning & Zoning Commission; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Announcements:

January 25	Community Connections Annual Meeting, 11:00a.m., University of Phoenix
February 1	Housing Authority Joint Meeting, 5:30 p.m., HUD Offices in Thomson
February 5	Committee Member Training, 9:00 a.m., Senior Center

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NEW BUSINESS (cont'd):

Announcements (cont'd):

February 10	STAR Student Day, 7:00 p.m., Harlem Woman's Club
February 10	Community Connections Executive Board Meeting, 4:00 p.m., City Hall
February 19	Mayor's Chili Challenge, 9:00 a.m., Tracy-Luckey Parking Lot
February 21	City Offices Closed-President's Day Holiday
February 28	Work Session/Council Meeting, 6:30 p.m., City Hall
February 15	Arbor Day Celebration, 4:00 p.m., Library

Other: Councilmember Thigpen made the motion to approve the purchase of four sets of turnout gear in the amount of $8,700.00 from the 2011-2016 SPLOST with the initial funding coming from the General Fund Reserves and for any budget amendments that are associated with this purchase; 2nd by Mayor Pro tem Dixon. Discussion: There is a possibility of receiving a grant and if awarded, apply it towards this purchase. Councilmember Root made the motion to amend the original motion to include the application of any grant proceeds towards the purchase; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Executive Session: Mayor Pro tem Dixon made the motion to adjourn to Executive Session; 2nd by Councilmember Thigpen. Motion carried; all in favor. Executive Session convened at 7:50 p.m.

Councilmember Root made the motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. Executive Session adjourned at 9:04 p.m.

City Attorney Nelson reported that there was one legal and one personnel item discussed and that no final action had been taken. Councilmember Thigpen made the motion for the Mayor to sign the Affidavit acknowledging this report; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Community Connections-Fiscal Agent: There was no action taken on this item.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Debra E. Moore

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: John McClellan, James Thomas, Jr., bill Morris, Jesse Bowman, Robert Fields, Julie Miller, and Mike Rorick.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Lone Oak Proposed Waterline-John McClellan: Mr. McClellan presented Council with a map of the proposed project area as well as an estimated budget for the waterline project. We have been looking for an area to do a CDBG project; this area may qualify. There are 360 residences in the area. Mr. McClellan has a survey that the City could send out to find what interest there is in the area. The project could be done with a GEFA loan; at least 165 residences in the area would need to sign up and the project would pay for itself. The project would help with the area residences fire coverage; currently there are no hydrants in the area. There are no costs to the City currently other than if we send out the survey; we'd have the printing and postage costs. If well testing is done, the cost to the City would be $25.00-$45.00 per well per Robert Fields, Public Works Director. City Attorney Fleming stated that this is an example of an area outside the City limits that is not feasible for the County to run waterlines. Mr. McClellan stated we could do a GA Fund Loan at a rate of 3.81% over 20 years; 165 residences would pay for, 360 would double the income.

Crosswalk Improvements-Change Order #2: Mr. McClellan presented Council with Change Order #2 for the Crosswalk Project. The purpose of the change order is to balance and closeout the project. The cost of the change order is $1,073.50. Mr. McClellan also turned in the final pay estimate with the warranty (5 years). Council will need to approve.

Mutual Aid Agreement-Fort Gordon: City Manager Rizner reported that this agreement was the same as what is in place now. It renews every two years or whenever there is a change over in command. Council will need to approve.

NEW BUSINESS (cont'd):

Ordinance-1st Reading:

- **Floodplain-Revised:** City Manager Rizner reported that this is an update to what we currently have in place. The purpose of the Ordinance is to delete Chapter 154 in its entirety and insert an entire new Chapter 154 for Flood Damage Prevention. Council will need to approve as the 1st Reading.

Housing Authority-Confirm Appointment: Mayor Culpepper reported that there was a vacancy to be filled on the Housing Authority. He has interviewed Randall Hill and he has accepted the position. City Attorney Fleming reminded Council that the Mayor appoints the members to the Housing Authority.

Tree Board-Reappoint of Members: Councilmember Blalock is recommending the extension of Tree Board members Robert Zipperer and Jack Hatcher's term in office. There is still a vacancy that needs to be filled.

Surplus Property-Trailer: City Manager Rizner is recommending the surplus of the 24 x 60 trailer that is located at the WWTP and for it to be placed on Gov Deals to possibly sell. He would like to see the gateways to the City cleaned up. The building is no longer a use to the City.

Other: There was none at this time.

Being no further business, Mayor Pro tem Dixon made a motion to adjourn the work session and to reconvene for the Regular meeting in ten minutes; 2nd by Councilmember Thigpen. Motion carried; all in favor. The work session adjourned at 6:55 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, February 28, 2011 at Harlem City Hall following the Work Session that started at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: John McClellan, James Thomas, Jr., bill Morris, Jesse Bowman, Robert Fields, Julie Miller, and Mike Rorick.

The Regular meeting was called to order my Mayor Culpepper at 7:07 p.m.

Approval of the Minutes: Mayor Pro tem Dixon made the motion for the approval of the January 24, 2011 Called and Regular meeting as written; 2nd by Councilmember Root. Motion carried; all in favor.

Public Comment: Bill Morris came before Council to introduce himself. He is one of the Candidates for the District 4 Commission Seat.

Department Reports: The following departments gave reports for the month of January 2011:

Community Connections	Julie Miller-Director
Public Works Department	Robert Fields-Director
Public Safety Department	Jesse Bowman-Director
Administrative Department	Jason Rizner-City Manager
Planning & Zoning	Jason Rizner-City Manager
Museum	Jason Rizner-City Manager

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Crosswalk Improvements-Change Order #2: Councilmember Thigpen made the motion to approve Change Order #2 in the amount of $1,073.50 to balance and close out the project; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Mutual Air Agreement-Fort Gordon: Councilmember Thigpen made the motion to approve the Mutual Aid Agreement with the Fort Gordon Fire Department and Harlem Fire Department; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

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NEW BUSINESS (cont'd):

Ordinance-1st Reading:

- **Floodplain-Revised:** Councilmember Thigpen made the motion to delay the 1st Reading until the March 2011 Council meeting in order to give the City Attorney time to review; 2nd by Councilmember Blalock. Motion carried; all in favor.

Housing Authority-Confirm Appointment: Councilmember Thigpen made a motion to confirm the appointment of Randall Hill to the Housing Authority; 2nd by Councilmember Root. Motion carried; all in favor.

Tree Board-Reappoint Members: Councilmember Blalock made a motion to approve the reappoint of Tree Board members Robert Zipperer and Jack Hatcher for another term; 2nd by Councilmember Root. Motion carried; all in favor.

Surplus Property-Trailer: Councilmember Thigpen made a motion to approve the surplus of the 24x60 trailer located at the WWTP and for placement on Gov Deals; 2nd by Councilmember Root. Motion carried; all in favor.

Announcements:

March 1	Planning & Zoning Meeting, 6:00 p.m., City Hall
March 10	"Citizen of the Year" Ceremony, 7:00 p.m., Woman's Club
March 15	Special Election-Columbia County District 4 Commission Seat
March 21	Work Session/Council Meeting, 6:30 p.m., City Hall
March 26	Spring Trash to Treasure/BBQ Contest, 8:00 a.m., HUMC Field

Executive Session: Mayor Pro tem Dixon made a motion to adjourn to Executive Session; 2nd by Councilmember Thigpen. Motion carried; all in favor. The Regular meeting adjourned at 7:50 p.m.; Executive Session convened at 8:00 p.m.

Councilmember Thigpen made a motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Councilmember Root. Motion carried; all in favor. Executive Session adjourned at 9:00 p.m.

City Attorney reported that two legal, one personnel and one real estate item and that no final action was taken. Mayor Pro tem Dixon made a motion to approve for the Mayor to sign the Affidavit affirming this report; 2nd by Councilmember Blalock. Motion carried; all in favor.

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NEW BUSINESS (cont'd):

Due to some broadband issues, City Attorney Fleming is making the recommendation to consult with Bob Middleton, an attorney, and Tom Berry, Thomasville former City Manager, on this issue. Councilmember Blalock made a motion to authorize the Mayor and City Manager to consult with and enter into a contractual agreement with Mr. Middleton and Mr. Berry and approve funding of up to $5,000.00 each; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: Councilmember Thigpen reported to Council that he has received information that Cobridge, who took over Charter Communications, has been bought out by Knology.

Being no further business before Council, Mayor Pro tem Dixon made a motion to adjourn the meeting; 2nd by Councilmember Thigpen. Motion carried; all in favor. The meeting adjourned at 9:08 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Jesse Bowman, Jim March, Trent Williams, Seaborn Street, Julie Miller, Mike Rorick, Shane Donaldson, Allen Stewart, Robert Hand, and Herb Newsome.

The work session was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Ordinance-1st Reading:

- **Floodplain-Revised:** Councilmember Thigpen and City Attorney Fleming both reported having gone over the proposed revision to the current Floodplain Ordinance. This is required by FEMA. Council will need to approve the 1st Reading.

Resolution-Georgia Cities Week: Designates April 17-23, 2011 as "Georgia Cities Week". Council will need to approve.

Proclamation-Daisy Shepherd Luckey: Ms. Luckey is a native of the city of Harlem and is being recognized for her outstanding achievements; April 17, 2011 will be designated as "Daisy Shepherd Luckey Day". Councilmember Blalock questioned the spelling of "Women's" in paragraph five. City Manager Rizner will verify the spelling and correct it if necessary.

Conditional Use Permit-320 E. Milledgeville Road: City Attorney Fleming addressed Council on this issue. The Planning & Zoning Commission is making a recommendation to approve the request. City Attorney Fleming reported that the liquor store is located in the County and not the City. Currently State law does not allow the sale of alcohol within the legal area limits (100 yards) of a church. The County does have an exception in their Ordinance; the City does not provide for. City Attorney Fleming made the recommendation to grant the conditional use permit with two contingencies: one, that the Church will agree to vacate the premises in the event when the liquor store applies for their renewal and the State will not renew it; and two, that the property owner and the

NEW BUSINESS (cont'd):

Conditional Use Permit-320 E. Milledgeville Road (cont'd): Church files the appropriate paperwork with the Superior Court showing that the Church has no objections to being within the vicinity of the liquor store.

Other: FIA Card Services requires changes to be made on the Credit Card Account to be approved in an open meeting and minutes of that meeting be presented showing the approved changes. The changes being requested are as follows: Removal of Jean R. Dove; Addition of Jason M. Rizner; and authorization for Debra E. Moore to be able to do maintenance on all of the accounts.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the Work Session and to reconvene for the Regular meeting at 7:00 p.m. That motion was made by Mayor Pro tem Dixon; 2nd by Councilmember Root. Motion carried; all in favor. The Work Session adjourned at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, March 21, 2011 at Harlem City Hall after the Work Session scheduled at 6:30 p.m. with Mayor Robert W. Culpepper Presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Jesse Bowman, Jim March, Trent Williams, Seaborn Street, Julie Miller, Mike Rorick, Shane Donaldson, Allen Stewart, Robert Hand, Herb Newsome, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Mayor Pro tem Dixon made the motion to approve the Minutes of the February 28, 2011 Regular meeting as written; 2nd by Councilmember Root. Motion carried; all in favor.

Special Recognition: Trent Williams of the Public Safety Department was recognized as Employee of the Quarter for the 4th quarter of 2010.

Public Comment: There was none at this time.

Department Reports: The following Departments gave reports for the month of February 2011:

Community Connections	Julie Miller, Director
Public Works Department	Seaborn Street, Public Works Foreman
Public Safety Department	Jesse Bowman, Director
Planning and Zoning Department	Jason Rizner, City Manager
Administrative Department	Jason Rizner, City Manager
Museum	Jason Rizner, City Manager

UNFINISHED BUSINESS:

Other: Councilmember Thigpen reported that he had someone in mind for the Tree Board vacancy and will get with Councilmember Blalock to contact.

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NEW BUSINESS:

Ordinance-1st Reading:

- **Floodplain-Revised:** Councilmember Thigpen presented the Ordinance update to Council. The update is deleting Chapter 154 "Flood Damage Prevention" in its entirety and is replaced with new language. Mayor Pro tem Dixon made the motion for the approval of the 1st Reading of said Ordinance updating Chapter 154 of the Floodplain Ordinance; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Resolution-Georgia Cities Week: Councilmember Thigpen made the motion for the approval of the Resolution designating the week of April 17-23, 2011 as "Georgia Cities Week"; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Proclamation-Daisy Shepherd Luckey: Councilmember Blalock made the motion for the approval of the Proclamation designating April 17, 2011 as "Daisy Shepherd Luckey Day"; 2nd by Councilmember Root. Discussion: City Manager Rizner to correct the spelling of "Women's Club" to "Woman's Club" prior to being signed by the Mayor. Motion carried; all in favor.

Conditional Use Permit-320 E. Milledgeville Road: City Attorney Fleming is making to the recommendation to approve the Conditional Use Permit as requested with two contingencies: one, the land owner and the Church file the appropriate paperwork with the Superior Court stating that they have no objections with the liquor store being located within the area of the Church and two, that is the State decides that this is not allowable, the Church agrees to vacate the property. Councilmember Thigpen made the motion to accept the recommendation of the Planning & Zoning Commission and the City Attorney to approve the Conditional Use Permit with the two contingencies; 2nd Councilmember Root. Motion carried; all in favor.

Announcements:

March 22	HPA Meeting, 9:00 a.m., Red Oak Manor
March 22	CC Collaborative Meeting, 11:00 a.m., Security Federal Bank
March 26	Spring Trash to Treasures/BBQ Contest, 8:00 a.m., HUMC Field
March 30	HPA Photo Shoot
April 1	Quarterly Employee Luncheon, 12:00 p.m., Senior Center
April 12	Administrative Committee Meeting, 9:00 a.m., City Hall
April 12	Community Services Committee Meeting, 2:00 p.m., City Hall
April 16	Easter Egg Hunt, 11:00 a.m., City Park
April 17-23	Georgia Cities Week
April 18	Work Session/Council Meeting, 6:30 p.m., City Hall
April 19	Public Safety Committee Meeting, 9:00 a.m., City Hall

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Announcements (cont'd):

April 19	Public Works Committee Meeting, 2:00 p.m., City Hall
April 29	Quarterly Review Meeting, 8:30 a.m., City Hall
April 29	Relay for Life, Harlem Middle School

Other-FIA Card Services Account Changes: Councilmember Thigpen made the motion to approve the following deletions, additions, and changes to the City of Harlem's credit card accounts with FIA Card Services:

1. Deletion of Jean R. Dove, former City Manager
2. Addition of Jason M. Rizner, current City Manager, and authorization to do maintenance on **all** accounts
3. Authorization of Debra E. Moore, current City Clerk, to do maintenance on **all** accounts

The motion was 2nd by Mayor Pro tem Dixon. Discussion: There is a letter for the Mayor to sign to and send to FIA Card Services. Motion carried; all in favor.

Executive Session: Mayor Culpepper called for a motion to adjourn to Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilmember Thigpen. Motion carried; all in favor. The Regular meeting adjourned at 7:34 p.m.; Executive Session convened at 7:40 p.m.

Councilmember Thigpen made a motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Councilmember Root. Motion carried; all in favor. Executive Session adjourned at 8:35 p.m.

City Attorney Fleming reported that one legal and one real estate matter were discussed and that no final action was taken. Councilmember Root made a motion authorizing the Mayor to sign the Affidavit affirming this report; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Councilmember Thigpen made the motion to amend the City's General Fund Budget in the amount of $22,000.00; $21,000.00 for the finalization of costs for the New Street Fire Department Project; and $1,000.00 in earnest money for the potential purchase of a piece of property; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

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Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Blalock. Motion carried; all in favor. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Robert Fields, Jim March, Julie Miller, Mike Rorick, Jesse Bowman, Phil Turner, Linda Cabrera, Maria Garcia and Polly Davis with Family & Friends.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ordinance-2nd Reading:

- **Floodplain-Revised:** This is for the amendment of Code Section 154 which is being replaced in its entirety. Council will need to approve as 2nd Reading.

Other: Councilman Thigpen will be making a motion to amend or rescind a motion that was made last month pertaining to the mobile home that was surplused. The City of Thomson Fire Department is interested in using the building at their training facility in Thomson. He is asking for the Council to approve entering into an intergovernmental agreement to donate the building in exchange for a lifetime membership for the City of Harlem to have access to their training facility at no cost. Thomson will remove the building.

NEW BUSINESS:

Proclamation-Jacob Davis: Mayor Culpepper recognized Polly Davis at this time. Jacob Davis was her son who passed away recently. Jacob was a former employee of the City of Harlem, Family Connections, he was a member of the Harlem Masonic Lodge, the Chaplain of the Harlem Public Safety Department, was active in his Church and with the youth in the community and all around. The proclamation is recognizing Jacob for his involvement and also recognizing April 18, 2011 as “Jacob Davis Day”. The Proclamation was presented to his Mother, Polly. Councilmember Thigpen commented on Jacob and his support of him.

Alcohol License-Las Lomas: Maria Cabrera-Garcia is applying as the new owner of Las Lomas. There were no other changes at this time. The application is before Council for approval.

NEW BUSINESS (cont'd):

Time Clock System: City Manager Rizner reported that the information presented is coming from the Administrative Committee meeting held recently. This will be an addition to the current software programs utilized through Harris Computers (TBS). The cost of the program is $6,300.00. Mayor Pro tem Dixon is in support of the addition and feels that it will provide accountability for the employees.

Other: Due to an appointment at 7:00 p.m., Julie Miller gave her Departmental Report at this time.

Being no further information to discuss, Mayor Pro tem Dixon made a motion to adjourn the meeting and to reconvene at 7:00 p.m. for the Regular meeting; 2nd by Councilmember Thigpen. Motion carried; all in favor. The meeting adjourned at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, April 18, 2011 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Robert Fields, Jim March, Mike Rorick, Jesse Bowman, Scott Johnson, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion for the approval of the March 21, 2011 Minutes as written; that motion was made by Councilmember Thigpen; 2nd by Councilmember Root. Motion carried; all in favor.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of March 2011:

Public Works Department	Robert Fields, Public Works Director
Public Safety Department	Jesse Bowman, Public Safety Director
Planning & Zoning Department	Jason M. Rizner, City Manager
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Ordinance-2nd Reading:

- **Floodplain-Revised:** Councilmember Thigpen made the motion to approve this as the 2nd Reading of said Ordinance amending Code Section 154 of the Floodplain Ordinance by replacing it in its entirety; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: There was none at this time. The mobile home item discussed in Work Session will be under New Business-Other.

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NEW BUSINESS:

Proclamation-Jacob Davis: Mayor Culpepper called for a motion to approve the Proclamation designating April 18, 2011 as "Jacob Davis Day"; that motion was made by Councilmember Root; 2nd by Mayor Pro tem Dixon. Discussion: Councilmember Thigpen would like to get a copy for the Masonic Lodge. Motion carried; all in favor.

Alcohol License-Las Lomas: Councilmember Thigpen made the motion for the approval of the application for the Alcohol license for Las Lomas; 2nd by Councilmember Blalock. Discussion: There was a change in ownership. Motion carried; all in favor.

Announcements:

April 17-23	Georgia Cities Week
April 19	HPA Photo Shoot
April 20	Better Hometown Tour
April 21	Merchants Meeting, 8:30 a.m., Cornerstone Creek
April 29	Quarterly Review Meeting, 8:30 a.m., City Hall
April 29	Relay for Life, 7:00 p.m., Harlem Middle School
May 16	Work Session/Council Meeting, 6:30 p.m., City Hall

Executive Session: Mayor Culpepper called for a motion to adjourn to Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilmember Root. Motion carried; all in favor. The Regular meeting adjourned at 7:15 p.m.; Executive Session convened at 7:25 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilmember Thigpen. Motion carried; all in favor. Executive Session adjourned at 8:00 p.m.

City Attorney Nelson reported that three Real Estate items were discussed and that no final action was taken. Mayor Culpepper called for a motion for the approval of his signing the Affidavit affirming this report; that motion was made by Councilmember Thigpen; 2nd by Councilmember Blalock. Motion carried; all in favor.

Other-Surplused Mobile Home: Per City Attorney Nelson's instructions, Councilmember Thigpen rescinded his motion to send the surplused Mobile Home to govdeals.com to sell.

Councilmember Thigpen made the motion to donate the Mobile Home to the City of Thomson Fire and Rescue for an addition to their training facility; 2nd by Councilmember Blalock. Discussion: The City of Harlem in turn will receive a lifetime membership and to hold classes/training at no charge. Councilmember Thigpen stated that this will help

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NEW BUSINESS (cont'd):

Other (cont'd)-Surplused Mobile Home: with our ISO rating as it is within a 15 mile radius of the City. Thomson will have the building moved. Motion carried; all in favor.

Other-Broadband Update: Mayor Culpepper gave an update on the Broadband Project. Council had authorized the Mayor to contact Bob Middleton and Tom Berry; his has met with Mr. Berry twice and had a conference call with Mr. Middleton.

They suggested Mayor Culpepper ask the County for several of the fiber cables; they probably wouldn't do, but we should ask anyway. There was a meeting with Ron Cross and Scott Johnson and the County would definitely not do. It has been promised that the Police and Fire departments will have access at no cost. We were being asked to do an easement that the County would own to run the lines; we would not do. The City of Grovetown has signed. With Tom Berry's approval, we have given them permission to go down N. Louisville Street. There will be junction boxes (hand holds) where the City could get access to the system. The County will get documents and a letter to us showing what we would get. Mayor Culpepper stated that if we did not negotiate, we would not know the things we know now. We have provisions for permits to do work in the right of ways or do an intergovernmental agreement.

Other-Time Clock System: Based on the recommendation from the Administrative Committee, Mayor Pro tem Dixon made the motion for City Manager Rizner to proceed with the purchase of the Time Clock System and for the approval of the appropriations of $7,000.00 for this project to be divided equally by the five departments affected and any budgetary adjustments that might be needed; 2nd by Councilman Thigpen. Motion carried; all in favor.

Other-Quarterly Meeting: City Manager Rizner announced due to some scheduling conflicts, the Council Quarterly Review meeting will be changed to May 27, 2011. Council will re-check their schedules and report back if there are any problems.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; ABSENT: Mayor Pro tem Rudolph Dixon; VISITORS: James Thomas, Robert Fields, Phil Turner, Jim March, Julie Miller, Franklin Jennings, and Michael Monroe.

The meeting was called to order at 6:30 p.m. by Mayor Culpepper.

The Invocation was given by Councilmember Blalock.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Other: Councilmember Thigpen will be presenting an Intergovernmental Agreement with the City of Thomson on the shared use of their fire training facility for approval.

NEW BUSINESS:

Cornerstone Creek PUD Amendment: The request to amend the PUD for Phase II of Cornerstone Creek has been withdrawn due to lack of support from the Planning & Zoning Commission. Mr. Lawrence withdrew the request after the Planning & Zoning meeting was closed prior to this meeting. The Planning Commission was making a recommendation to deny the request. No action will need to be taken on this item.

Ordinances-1st Reading:

- **Insurers License Fees:** Code Section 110.01 License Fees on Insurers is to be amended for the fees charged for doing business in the City from $25.00 to $40.00 and for additional business locations not otherwise subject to a license fee from $10.00 to $14.00. This will become effective with fees due January 1, 2012.
- **Amendment to Personnel Policy-Pay Period:** Code Section 33.25 Payday of the Personnel Policy is to be amended as to the payday for Administrative and Public Works employees. Currently they are paid on a weekly basis; they will go to a bi-weekly payday. This will make all pay periods for employees uniform.

DOT City Right-of-Way Agreement: This is to certify that we own the Right-of-Way on W. Trippe Street. Council will need a motion to authorize the Mayor to sign the agreement.

457(b) Retirement Plan: City Manager Rizner presented information to Council for consideration to add this program to the benefits offered by the City to its employees. There is no cost to the City or matching component.

NEW BUSINESS (cont'd):

Other: There was none at this time.

Being no further business for discussion, Councilmember Thigpen made the motion to adjourn the Work Session with a short break prior to the beginning of the Regular meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 7:00 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, May 16, 2011 at City Hall following the Work Session that was scheduled at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; ABSENT: Mayor Pro tem Rudolph Dixon; VISITORS: James Thomas, Robert Fields, Phil Turner, Jim March, Julie Miller, Franklin Jennings, and Michael Monroe.

The meeting was called to order by Mayor Culpepper at 7:10 p.m.

Approval of the Minutes: Councilmember Thigpen made the motion to approve the Minutes of the April 18, 2011 Regular meeting as written; 2nd by Councilmember Root. Motion carried; all in favor.

Pubic Comments: There was none at this time.

Department Reports: The following departments gave reports for the month of April 2011:

Community Connections	Julie Miller, Director
Public Works Department	Robert Fields, Director
Public Safety Department	Jim March, Interim Assistant Chief
Administrative Department	Jason Rizner, City Manager
Planning & Zoning Department	Jason Rizner, City Manager
Museum	Jason Rizner, City Manager

UNFINISHED BUSINESS:

Other: Intergovernmental Agreement w/City of Thomson: Use and Operation of the Fire Department Training Facility: Councilmember Thigpen presented Council with an Intergovernmental Agreement with the City of Thomson for shared use of their training facility located in Thomson. The City of Harlem Public Safety Department will have the right to train in their facility following the guidelines set forth in the agreement. Councilmember Thigpen made the motion for the approval of the Intergovernmental Agreement and the authorization of the Mayor's signature; 2nd by Councilmember Root. Motion carried; all in favor.

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NEW BUSINESS:

Cornerstone Creek PUD Amendment: No action is to be taken; the request was withdrawn.

Ordinances-1st Reading:

- **Insurers License Fees:** This ordinance will amend Code Section 110.01License Fees on Insurers to reflect the fee change in Section 1 from $25.00 to $40.00 and the fee in Section 2 from $10.00 to $14.00. This will be effective January 1, 2012. Councilmember Thigpen made the motion to approve this as the 1st Reading of the Ordinance to amend Code Section 110.01 License Fees on Insurers; 2nd by Councilmember Root. Motion carried; all in favor.
- **Amendment to Personnel Policy-Pay Period:** This ordinance will amend Code Section 33.25 of the Personnel Policy to amend the pay date for Administrative and Public Works employees from weekly to bi-weekly; this will make the pay periods uniform. Councilmember Blalock made the motion to approve this as the 1st Reading of the Ordinance to amend Code Section 33.25 Payday of the Personnel Policy; 2nd by Councilmember Root. Motion carried; all in favor.

DOT City Right-of Way Agreement: Councilmember Thigpen made the motion to approve the DOT City Right-of-Way Agreement for W. Trippe Street from N. Louisville Street to W. Boundary Street; 2nd by Councilmember Root. Motion carried; all in favor.

457(b) Retirement Plan: City Manager Rizner reported that this was informational this month, but would have a Resolution ready for Council at the next meeting.

Announcements:

May 17	Garden Club, 4:00 p.m., Glenn Phillips Memorial Park
May 19	Called Meeting, 4:00 p.m., City Hall
May 23	HPC Meeting, 6:30 p.m., City Hall
May 27	Quarterly Review Meeting, 8:30 a.m., City Hall
May 30	City Offices Closed-Memorial Day
June 14	Festival Meeting, 5:30 p.m., City Hall
June 16	Merchants Meeting, 8:30 a.m., TBD
June 20	Work Session/Council Meeting, 6:30 p.m., City Hall

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NEW BUSINESS (cont'd):

Executive Session: Councilmember Root made the motion to adjourn to Executive Session; 2nd by Councilmember Thigpen. Motion carried; all in favor. The Regular meeting adjourned at 7:44 p.m.; Executive Session convened at 7:47 p.m.

Councilmember Root made the motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Councilmember Thigpen. Motion carried; all in favor. Executive Session adjourned at 8:12 p.m.

City Attorney Fleming reported that there was two Real Estate matters discussed and that no final action was taken. Councilmember Blalock made the motion to authorize the Mayor to sign the Affidavit affirming this report; 2nd by Councilmember Root. Motion carried; all in favor.

Councilmember Blalock made the motion to approve the authorization of Mayor Culpepper to sign the agreement for the purchase of a piece of property in the amount of $55,000.00 and for the General Fund to loan the SPLOST 2011-2016 Fund the funds for the purchase to be repaid to the General Fund and for any necessary budget amendments; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Other: Councilmember Blalock has asked City Manager Rizner to check into the situation with a home in Cornerstone that was involved in a fire and has not been repaired as of this date. The property itself may not be taken care of; possibly falls under the Nuisance Ordinance. He will report back to Council what he finds.

Councilmember Blalock also would like to know about our guidelines on the zoning signs that are placed; he received complaints on the one that was placed at Cornerstone.

Mayor Culpepper reported that he had received a letter of thanks from the Daisy Shepherd family. We approved a Resolution designating a day as Daisy Shepherd Day in the City of Harlem.

Councilmember Thigpen gave an update on the Fire Service Contract with Columbia County. There was fourteen points of contention and was brought down to two; attorney fees and staffing. At this time we can not meet the contract requirements. He does not recommend signing the contract at this time. The County has approved $300,000.00 for the White Road station to be re-opened.

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Being no further business before Council, Councilmember Thigpen made the motion to adjourn the meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Called Meeting on Thursday, May 19, 2011 at City Hall at 4:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, City Attorney Barry Fleming and City Attorney Adam Nelson; ABSENT: Mayor Pro tem Rudolph Dixon; VISITORS: Bill York, Kirby Glaze and Public Safety Director Jesse Bowman.

PURPOSE: Public Safety Building:

- Bank Proposals
- Contract Award
- Reimbursement Resolution
- Other Project Items

The meeting was called to order by Mayor Culpepper at 4:00 p.m.

The Invocation was given by Councilmember Blalock.

The Pledge of Allegiance was led by Mayor Culpepper.

Bank Proposals: City Attorney Fleming addressed Council. He has spoke with City Manager Rizner in detail; better program is the Bricks & Mortar program through GMA. He recommends the program. The State does not allow Municipalities to incur debt over long periods of time. The loan is made to GMA and we would repay the loan to GMA as a lease. The program is done commonly and successfully prior. We will have to go before the Superior Court for approval. There is a Resolution to be passed to repay ourselves for monies we have paid out prior to the Superior Court approval.

Kirby Glaze addressed Council and presented them with an update on the budget and so forth on the project. The Bricks & Mortar program funding is through BB&T. It would be a 20 year term at 4.71% interest. He has spoke with them and they have agreed to waive the prepayment fee as long as we do not pay off in the first five years. The payments will be semi-annually and the payments for the first year will be interest only. They would like to close by June 24, 2011. He recommends moving forward with BB&T. Councilmember Thigpen is in favor of moving forward with BB&T; he feels that waiting on USDA will increase the project costs.

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Bank Proposals (cont'd): Councilmember Thigpen made the motion to authorize the Mayor to execute the paperwork with GMA for the Bricks & Mortar program and the funding with BB&T; 2nd by Councilmember Root. Discussion: City Attorney Nelson is also in support of the program. Mayor Culpepper and Councilmember Blalock both commented that we have no assurance of a contract with USDA. Motion carried; all in favor.

Contract with Contractor: Councilmember Root made the motion to authorize the Mayor to proceed and execute with fixed price contract with J.W. Spratlin subject to the City Attorney's approval; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Reimbursement Resolution: The purpose of the Resolution is for the City to declare and affirm that the City will reimburse expenditures from proceeds of the Obligations issued through the Georgia Municipal Association Bricks and Mortar Program for the acquisition, construction and renovation of a public safety facility and new fire station within the City. Councilmember Thigpen made the motion to approve the Resolution and to authorize the signature of the Mayor; 2nd by Councilmember Blalock. Motion carried; all in favor.

There were some discussions on the closing of the building. We have currently entered into an option to purchase. City Attorney Nelson will follow up on this item. He will get with John Panell.

There was no discussion under Other Public Safety Building/Fire Station Project Items.

As there was nothing further to come before Council, Councilmember Thigpen made the motion to adjourn the meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; ABSENT: Councilmember Robin M. Root; VISITORS: John Pannell, Franklin Jennings and Mike Mullan.

The Work Session was called to order by Mayor Culpepper at 6:30 p.m.

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Insurers License Fee-**Rate increase effective January 1, 2012. From $25.00 to $40.00; additional insured from $10.00 to $14.00.
- **Amendment to Personnel Policy-Pay Period-**Administrative and Public Works Departments will change from a weekly pay period to a bi-weekly pay period.

Resolution-457(b) Deferred Compensation Plan-this program is through GMA and is administered by Met Life. There is no cost to the City; employee investment only. Fees are paid by the employee.

Other: None at this time.

NEW BUSINESS:

Variance Request-Lucky Lady Pecans, Gifts & More: Requesting a reduction in the minimum required landscape buffer at the side property line to 12 feet for the new cold storage warehouse and a reduction in the minimum setback from the rear property line to 5 feet for the Pole Barn. Discussion: It has been determined by the City Attorney that the front of the property is N. Louisville Street. There were questions about the refrigeration and where it would be located; response would be located between the existing building and the new building. The height of the building will be 30 feet. A question concerning the placement of the building being more towards the residential area and not towards N. Hicks was brought up by Councilmember Thigpen. The response had to do with establishing parking with the existing parking. It was also said that giving up four or five spaces would not make or break the project. There was an issue with the loading dock and turning in on the N. Hicks side. There was no further discussion at this time.

Application for Rezoning: A request was received from Phil Turner, Chairman of the Harlem Housing Authority Board, to have the property rezoned from R1-B to A-1 for the purpose of building a fire station to be operated by the City of Harlem. The Planning & Zoning Commission approved the request.

NEW BUSINESS (cont'd):

Convention & Visitors Bureau Agreement: This will be a three year renewal; currently doing a yearly renewal. There are no other changes to the agreement.

Resolution-Better Hometown Program: The Resolution is for the support of the Georgia Better Hometown Program and also states that we will be submitting an application to DCA by June 30, 2011.

Resolution-Authorize Installment Sales Agreement with GMA: The Resolution allows the City to enter in the Agreement with GMA. This is for the Public Safety Project.

Application for Alcohol License-Armando's: Application meets all requirements; is for beer and wine products only.

Thermal Imaging Camera: Councilmember Thigpen reported to Council that this is one of the items that was agreed to purchase from the 2011-2016 SPLOST. The City of Grovetown received two of these cameras in error; it is roughly a $14,000.00 camera. If we agree to purchase the camera, they will give it to us for $8,300.00. Council will need to approve the purchase from the general funds, a budget amendment for the transfer of funds and for the funds to be repaid from the 2011-2016 SPLOST.

Water Telemetry/SCADA System: We have received several quotes for the system. The system that is recommended by Public Works Director Robert Fields is option #2 from Mission Communications in the amount of $20,892.00 with a contingency of $2,000.00 for any items that may arise during the installation. There are funds in the Capital Projects account to cover the costs. Council will need to approve the purchase.

Other: There was none at this time.

Being no further business before Council, Mayor Pro tem Dixon made a motion to adjourn the Work Session and to take a five minute break prior to starting the Regular meeting; 2nd by Councilmember Blalock. Motion carried; all in favor. Work Session adjourned at 6:55 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, June 20, 2011 at Harlem City Hall following the Work Session that was held at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro-tem Rudolph Dixon, Councilmember Tom Blalock, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; ABSENT: Councilmember Robin M. Root; VISITORS: Neal & Sherri Thompson, Kelli Fulford, Brooke Inglett Smith, Kim Inglett, Katie Johnson, Shirley Mayne, Marjorie Luckey, Janet Short, Norm Selby, Bobby Hutto, Dick Embery, Mike Rorick, Armando Reyes, Franklin Jennings, Mike Mullan, Jesse Bowman, Julie Miller, Robert Fields, and Randall Cook.

The meeting was called to order by Mayor Culpepper at 7:03 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Approval of the Minutes: A motion was made by Mayor Pro tem Dixon to approve the minutes of the May 19, 2011 Regular meeting as written; 2nd by Councilmember Blalock. Motion carried; all in favor.

Special Recognition: Randall Cook of the Public Works Department was recognized as the Employee of the Quarter for the 2nd Quarter of 2011.

Public Comment:
Norm Selby of 205 W. Milledgeville Road addressed Council on the implementation of a storm warning system (warning sirens). He suggested contacting Military Surplus; they have fire sirens that cover a two mile radius. He suggested placing one on each water tower or having one centrally located. FEMA can give guidelines on decibels, etc.

Dick Embry of 385 W. Trippe Street addressed Council on the use of amateur radio in some of our plants. There would be FEMA/GEMA guidelines to follow; currently hospitals (local) are implementing. Columbia County Sheriff's Department has both officers and dispatchers licensed. Currently there are more classes scheduled to start this year; has paperwork he will leave with us.

Neal Thompson of 145 W. Trippe Street addressed Council on the Tracy-Luckey expansion. Mr. Thompson wanted to know why it was listed under New Business on the Agenda when it work was already started; the variance request has not been before

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Public Comment (cont'd):
Neal Thompson (cont'd)-Council before so this makes it New Business. He also reported that the buffer had already been taken down.

Sherri Thompson (formerly McDaniel) of 145 W. Trippe Street addressed Council on the Tracy-Luckey expansion. Mrs. Thompson wanted to know if this was the first meeting; no, there was a Planning & Zoning Commission meeting on June 13. This could be the final vote tonight. She had issues with the conditions of some of the buildings that are in view (rust, etc.). Mrs. Thompson wanted to know if Tracy-Luckey would have to follow the guidelines; HPC only has to look at the front of the new building, the rest of the building would have to follow the material requirements of the Code of Ordinances. Mrs. Thompson wanted to know if they would be compensated for the decrease in their property values; City Attorney Fleming responded that the City is not liable for this. Mrs. Thompson questioned about the materials for the fencing. Mike Mullan of Kuhlke Construction responded to this. A survey has been done and registered with the State. The fences will be a six foot wooden privacy fence. They have to follow stricter guidelines of the FDA. They are cleaning up the area because of possible infestation; the concrete is to help. Mrs. Thompson questioned if the area between the six or eight foot fence would be maintained by Tracy-Luckey; Mr. Mullan responded he assumed so.

Kelli Fulford of 6516 Campbell's Way (also Mother of Brooke Inglett Smith) addressed Council on the Tracy-Luckey variance approval. Mrs. Fulford had an issue with N. Louisville Street being considered the front of the property; address is actually 110 N. Hicks Street, so in her opinion that should be the front of the property. She had an issue with the fact that the landscape barrier was in place when the property was purchased and now it is gone, with being notified late Friday afternoon about tonight's meeting and the signage for the meeting. City Attorney Fleming spoke on Tracy-Luckey being grandfathered in on some of the issues that were brought up Ms. Fulford and Mr. Thompson. Ms. Fulford does not feel that Council can vote on this issue using the grandfather rule. She spoke on the noise ordinance. Ms. Fulford feels, in her opinion, that something is being slid under the rug. She feels that Council should be educated on issues prior to Council meetings; also, that full Council should be in session. She asked for notification if this item is not approved and comes before Council again.

Jack Hatcher of 160 W. Trippe Street addressed Council on the Tracy-Luckey building. Mr. Hatcher had concerns with the 30ft building; he understands that the front will be brick and back will be of whatever. Tracy-Luckey will have to follow all guidelines for materials, historic and otherwise. Council made Dollar General and IGA comply with total brick front, sides and back. He also had concerns with a decrease in property values.

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Public Comment (cont'd):
Brooke Inglett Smith of 135 W. Trippe Street addressed Council on the Tracy-Luckey expansion. Ms. Smith stated that she had purchased the property knowing that Tracy-Luckey was there. At the time of purchase the buffers were in place and minimized the noise. Now they have removed everything and are seeing rusty buildings, the new larger building, etc. She had an issue with not being notified of the meetings and suggests we put notifications in the newsletter. She has concerns with property values decreasing due to the construction. She also stated that if rules/laws are put in place they should be observed. She was very supportive of the expansion, but not at her expense.

Currently the plans are not done on the building, but they will have to comply with the façade ordinance (152.190). City Attorney Fleming stated that HPC can not give a variance on the façade.

Mayor Culpepper thanked everyone for their comments and concerns and everything would be taken into consideration.

Department Reports: The following departments gave reports for the month of May 2011:

Community Connections	Julie Miller, Director
Public Safety Department	Jesse Bowman, Director
Public Works Department	Robert Fields, Director
Planning and Zoning	Jason M. Rizner, City Manager
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Insurers License Fees-**Increases fees from $25.00 to $40.00 for each insurer doing business within the City of Harlem; increase fees from $10.00 to $14.00 for insurers insuring certain risks at additional business locations. The due date for all fees is January 1 of each year starting in 2012. Councilmember Thigpen made the motion to approve this as the 2nd Reading of said Ordinance and to authorize the Mayor's signature; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Amendment to Personnel Policy-**This is a change in the pay schedules for the Administrative and Public Works Departments. They will change from a weekly pay schedule to a bi-weekly pay schedule. This will start with the August payroll for pay period ending August 17, 2011 to coincide with any changes with the Colonial Life supplemental insurance that is effective at that time. Councilmember Blalock made the motion to approve this as the 2nd Reading of

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UNFINISHED BUSINESS (cont'd):

Ordinances-2nd Reading (cont'd):

- **Amendment to Personnel Policy (cont'd)-**said Ordinance and to authorize the Mayor's signature; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Resolution-457(b) Deferred Compensation Plan: Councilmember Thigpen made the motion to approve the Resolution adopting the Plan; 2nd by Mayor Pro tem Dixon. Discussion: There is no cost to the City. The employees will pay any fees from their accounts. Deductions are taken out on a pre-tax basis. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Variance Request-Lucky Lady Pecans, Gifts & More: Councilmember Thigpen made the motion to delay the decision to such time a meeting can be held between the citizens and Lucky Lady; Councilmember Blalock made a motion to amend the motion to table this item until such time a meeting can be held between the citizens and Lucky Lady; 2nd by Mayor Pro tem Dixon. Discussion: Notification to the residents when to be brought forward off the table. Motion carried; all in favor.

Application for Rezoning of Housing Authority Property: Councilmember Thigpen made the motion to approve the Rezoning of the property described as Map & Parcel H02 001A located on Appling Harlem Road/Hwy 221 and owned by the Harlem Housing Authority from R1-B to A-1 for the purpose of building a fire station to be operated by the City of Harlem; 2nd by Councilmember Blalock. Motion carried; all in favor.

Convention & Visitors Bureau Agreement: Councilmember Blalock made the motion to approve the three year agreement with the CCCVB and to authorize the Mayor's signature; 2nd by Mayor Pro tem Dixon. Discussion: There were no other changes to the agreement other than the length of the contract. Motion carried; all in favor.

Resolution-Better Hometown Program: Councilmember Blalock made the motion to approve the Resolution supporting the submittal of an application for the Georgia Better Hometown Program; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Resolution-Authorize Installment Sales Agreement with GMA: Councilmember Thigpen made the motion to approve the Resolution authorizing the City to enter into an Installment Sales agreement with GMA; 2nd by Mayor Pro tem Dixon. Discussion: City Attorney Fleming stated that this is for the purpose of proceeding with the Bricks & Mortar program through GMA for the Public Safety project. Motion carried; all in favor.

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NEW BUSINESS (cont'd):

Application for Alcohol License-Armando's: Councilmember Thigpen made the motion for the approval of the Alcohol License for Armando's; 2nd by Councilmember Blalock. Motion carried; all in favor.

Thermal Imaging Camera: Councilmember Thigpen made the motion for the approval of the purchase of the Thermal Imaging Camera in the amount of $8,300.00 and for the transfer of funds from the General Fund to the SPLOST 2011-2016 fund and any necessary budget amendments. The funds will be reimbursed to the General Fund when available. The motion was 2nd by Mayor Pro tem Dixon. Motion carried; all in favor

Water Telemetry/SCADA System: Councilmember Blalock made the motion for the approval of accepting Option #2 proposal from Mission Communications to be paid by the Capital Projects account in the amount of $20,892.00 with a $2,000.00 contingency for any unexpected items that may arise during installation; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Announcements:

June 24-28	GMA Conference, Savannah
June 27	HPC Meeting, 6:30 p.m., City Hall
July 4	City Offices Closed-Independence Day
July 11	Millage Rate Hearing, 9:00 a.m., City Hall
July 11	Millage Rate Hearing, 6:00 p.m., City Hall
July 12	Administrative Committee Meeting, 9:00 a.m., City Hall
July 12	Community Services Committee Meeting, 2:00 p.m., City Hall
July 18	Millage Rate Hearing, 6:15 p.m., City Hall
July 18	Work Session/Council Meeting, 6:30 p.m., City Hall
July 19	Public Safety Committee Meeting, 9:00 a.m., City Hall
July 19	Public Works Committee Meeting, 2:00 p.m., City Hall
July 27	Development Authority CC Board Meeting, 7:30 a.m., City Hall
July 29	Quarterly Review Meeting, 8:30 a.m., City Hall

Other: Request to Change Council Meeting-Due to Councilmember Thigpen being out of town, he is requesting to change the July 2011 Council meeting from the 18th to the 25th. As there were no other conflicts, Councilmember Thigpen made the motion to move the July 2011 Regular Council meeting from the 18th to the 25th; 2nd by Councilmember Blalock. Motion carried; all in favor.

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Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Thigpen. Discussion: Councilmember Blalock commented that he appreciated the input and attendance at the meeting tonight; Mayor Culpepper reiterated the same. City Manager Rizner and/or Mayor Culpepper will be in contact with Tracy-Luckey to facilitate a meeting with the citizens. Motion carried; all in favor. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Called meeting on Thursday, July 7, 201l at Harlem City Hall at 5:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Linda Culpepper, Phil Turner, Sherri Thompson, Bob Knox, Patty Johnson, Brook Inglett Smith, Kelli Fulford, Ruth Tracy Blackburn, Ed Wicker, Mike Mullan, and Jack Hatcher.

PURPOSE: Installment Sales Agreement-Georgia Municipal Association
Variance Request-Lucky Lady Pecans, Gifts and More

The meeting was called to order by Mayor Culpepper at 5:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Installment Sales Agreement-Georgia Municipal Association: City Attorney Fleming presented the Resolution to Council. The Resolution is for the Mayor and City Council to authorize the public sale of property and ratifying the execution of an installment sale agreement and other documents relating to the purchase, construction, and improvement of certain real estate and facilities (Public Safety Building and Fire Station Project). Councilmember Thigpen made the motion to approve said Resolution and to authorize Mayor Culpepper to sign the Resolution; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Variance Request-Lucky Lady Pecans, Gifts and More: City Attorney Fleming addressed Council on this item. At a prior meeting Council approved to table this item until further information and discussion could be had. Council would have to approve to bring it off the table at this time to proceed. Councilmember Blalock made the motion to bring the Variance Request of Lucky Lady Pecans, Gifts and More off the table; 2nd by Councilmember Thigpen. Motion carried; all in favor.

City Attorney Fleming proceeded to address some issues that were brought up pertaining to the new Cold Storage Building.

- Violated City Ordinance pertaining to Landscape Buffer: The removal of the existing buffer was done to be in compliance with Federal and State Regulations that require this. Lucky Lady was required to provide proof of the regulation, which it was. If you are a food processing plant, you are not allowed to have underbrush that could possibly be a home for pests, etc.

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Variance Request-Lucky Lady Pecans Gifts and More (cont'd):

- Creates a Public Nuisance: The answer to this would be no. This is a situation of "coming to the nuisance". This means that Tracy Luckey was there prior to the residents moving in. They have the right to operate their business.
- Violation of Commercial Buffer: This is not the same as the landscape buffer. This is the distance limitation from the commercial property and the residential property in existence. The building has not been built yet so there is no encroachment upon the amount of distance from the property line.

Mr. Fleming stated that he did not see anything that would prohibit Council from granting the variance. He is of the understanding that all but one of the residents that have come forward with concerns are satisfied.

Mr. Fleming also addressed the material of the outside of the building. He has had a conversation with the Historic Preservation Commission Chairman and they have approved brick to be used on the side of the building facing N. Hicks Street; the Tracy Luckey building as a whole faces the main street (N. Louisville). HPC issued a Certificate of Appropriateness for the same brown brick and mortar on the N. Louisville side of the existing Tracy Luckey building to be used on the N. Hicks side of the new building. The Ordinance requires that all non-residential buildings will be all brick. There is some question as to whether it means one side or all sides. He feels that we have some leeway and could decide to do some sides but not all. One side of the building will not be seen by the public.

At this time, Mayor Culpepper allowed public comment with a three minute time limit:

- Brooke Inglett Smith: Concerns with the materials; she would like to see brick on her side as well. She also would like consideration be given to put the building in another place as discussed previously; would only reduce the parking by three or four spaces.
- Sherri Thompson: She acknowledged meeting with Tracy Luckey but that no specifics were given at that time. She also did not want whatever was used to replace the landscape buffer to be so close to some plantings that she has in her yard. They are 40 year old plantings of her grandmothers and have a lot of sentimental value for her.
- Kelli Fulford: She commented on the replanting of the landscape buffer being on Tracy Luckey's property and not on her daughters. She also reiterated the use of brick on all sides of the new building and the possibility of moving the building as suggested earlier.

During these comments, City Attorney Fleming addressed the issue of the replacement of the landscape buffer. There was some consideration of putting in Leland Cypress trees. Ms. Fulford had questioned if Leland Cypress was put at the Wastewater Treatment Plant

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Variance Request-Lucky Lady Pecans, Gifts and More (cont'd): and if it was it would not be a good idea, as those down there were dying. City Attorney Fleming stated to Council that they could include the type of vegetation to be used in the variance request, if approved.

Bob Knox also addressed Council as the Attorney for Lucky Lady Pecans Gifts and More. He spoke on their behalf pertaining to the materials and the façade. They are understanding of the requirements of the ordinance as far as the brick, stucco, and textured masonry block. Also that it is based on the City's interpretation. They are asking that a decision be made reasonably and as less costly as possible.

Councilmember Root asked if the front of the new building was established; City Attorney Fleming stated that HPC established N. Hicks Street for the new building. Councilmember Root also asked for clarification as to the landscaping on the side property line and where exactly it was located. Mike Mullan addressed this and it was pointed out to her on the preliminary site plan. This is located at the rear of the new building. Councilmember Thigpen asked about the new building being uniform with the existing building which is 15 feet from the property line. The building is placed where it is for the maneuverability for the trucks; there would also be some loss of parking. This would cause another variance request because the parking they have is in compliance with ordinance requirements. Councilmember Root questioned if the concrete pad is within the 15 foot buffer; this is actually part of the paving. Mr. Mullan stated that the buffer is currently 12 foot at the narrowest point. Councilmember Thigpen stated he would be more favorable to a 15 foot buffer. There was some more discussion pertaining to the vegetation and the upkeep; Ms. Blackburn stated that Tracy Luckey would maintain the vegetation. They will be putting in a drip system.

At this time, the following was put forth for a motion:

That the variance would be granted with the following stipulations:

- Instead of a 12 foot property line set back as requested, it would be a 15 foot property line set back;
- The front of the Cold Storage Building will be facing N. Hicks Street and will conform to the Certificate of Appropriateness issued by HPC;
- Of the three remaining sides, the two sides not facing the existing building will meet the requirements of Ordinance 152.190 for the material to be brick, stucco, or textured masonry block and will be approved by the City Manager. The side of the building that will not be seen by the public and faces the existing building will not;
- There will be eight foot privacy fences established on all sides of the property except N. Hicks Street, N. Louisville Street, and the border of the Van Keuren property;

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Variance Request-Lucky Lady Pecans, Gifts, and More (cont'd): Stipulations continued:

- An established boundary and the shrubbery and trees will be approved by the City Manager. The shrubbery and trees will be outside the eight foot privacy fence and facing the properties located on W. Trippe Street. This area will be maintained by Tracy Luckey.
- The request for the reduction of the minimum setback from the rear property line of the Pole Barn is approved at five feet.

Councilmember Thigpen accepted this motion as proposed and put it forth for approval; 2nd by Councilmember Blalock. Discussion: It was reiterated that the closest point would be no more than 15 feet. Motion carried; all in favor.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Thigpen. Motion carried; all in favor. The meeting adjourned at 5:50 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

July 18, 2011
Harlem City Hall

The City Council of the City of Harlem met for a Tax Hearing that is required by law on Monday, July 18, 2011 at 6:15 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, and Councilmember Robin M. Root; STAFF: City Manager Jason M. Rizner and City Clerk Debra E. Moore; ABSENT: Councilmember John Thigpen; VISITORS: Phil Turner.

The Hearing was called to order by Mayor Culpepper at 6:15 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Public Comment: There was none at this time.

Approve 2011 Tax Digest and Millage Rate: The 2011 Tax Digest is $52,258,187.00 which is down $175,804.00 from 2010 due to property reassessments. The proposed Millage rate is 5.35; no change from 2010. The total taxes to be levied are $279,581.00; down $941.00 from 2010.

Mayor Pro tem Dixon made the motion to approve the 2011 Tax Digest and Millage Rate as presented; 2nd by Councilmember Root. Motion carried; all in favor.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Blalock. Motion carried; all in favor. The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Mike Rorick, Valerie Rowell, Robert Fields, Jim March, Ruth Tracy-Blackburn, Mike Mullan, Phil Turner, Ed Wicker, Pam Tucker and Jim Davis.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Other: Lucky Lady Pecans, Gifts, and More-Materials for Cold Storage Building: They have brought before Council for consideration a stucco product to be used on the outside of the building. The product is baked on metal and is used for refrigerated buildings. The N. Hicks Street side would be the brick and mortar as approve in the COA issued by HPC; this product would be put on the sides facing the Van Keuren property and W. Trippe Street. The building is a pre-engineered metal building; there will be a frame that will have the product attached to.

NEW BUSINESS:

Resolution:

- **Columbia County Emergency Management:** Pam Tucker was present to address this item. The plan is updated every four years. The Resolution is for the plan update.
- **Short-Term Work Program Update:** The minimum public hearing requirements have been met. The Resolution is for the transmittal of the Five Year Short Term Work Program update to the Regional Commission for review.

Rezoning Request for City Property: The Planning & Zoning Commission voted to approve the rezoning of the City owned property located at the corner of Campbell's Way and Appling Harlem Road (at the Wastewater Treatment Plant). The request is to rezone the property from R-1A Residential to A-1 Agriculture for the purpose of building a Fire Station on the property.

HPC Appointment: Mayor Culpepper is placing Janet Short (formerly Luckey) up for approval. She has previously served on the Planning and Zoning Commission for Royston and worked with Growth Management in Jasper.

Other: City Manager Rizner announced that if it met with everyone's schedule, we would change the Council Quarterly meeting from this Friday, July 29 to Friday, August 19. The meeting would still start at 8:30 a.m.

Being no further business for discussion, Mayor Pro tem Dixon made the motion to adjourn the Work Session and to reconvene the Regular meeting at 7:00 p.m.; 2nd by Councilmember Thigpen. Motion carried; all in favor. The Work Session adjourned at 6:52 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular meeting on Monday, July 25, 2011 at Harlem City Hall following the Work Session scheduled for 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Mike Rorick, Valerie Rowell, Robert Fields, Jim March, Ruth Tracy-Blackburn, Mike Mullan, Phil Turner, Ed Wicker, Pam Tucker and Jim Davis.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Mayor Pro tem Rudolph Dixon made the motion to approve the Minutes of the June 20, 2011 Regular meeting as written; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Public Comment: Jim Davis of 347 G. R. Tucker Road wanted to address Fire Protection and a car wash. Mr. Davis had concerns about there no longer being a fire station in the White Road area. He wanted to know if it was quicker to call the City or the County. Councilmember Thigpen responded that he needed to contact 911 and the call would be distributed accordingly. Pam Tucker was at the meeting and she also commented on his concerns. They currently have plans of putting up a fire station on County Line Road. If the City was called out for mutual aid they would respond.

Mr. Davis also had a question pertaining to the car wash located next to the old Ford building as to whether the City had purchased it and was going to tear it down; the response was no we did not own it so therefore had no plans to tear it down.

Mr. Davis thanked Council for their time.

Department Reports: The following departments gave reports for the month of June 2011:

Public Works Department	Robert Fields, Director
Public Safety Department	Jesse Bowman, Director
Administrative Department	Jason M. Rizner, City Manager
Planning & Zoning	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

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UNFINISHED BUSINESS:

Other: Lucky Lady Pecans, Gifts, and More-Materials for Cold Storage Building: They have brought before Council for consideration a stucco product to be used on the outside of the building. The product is baked on metal and is used for refrigerated buildings. The N. Hicks Street side would be the brick and mortar as approve in the COA issued by HPC; this product would be put on the sides facing the Van Keuren property and W. Trippe Street. The building is a pre-engineered metal building; there will be a frame that will have the product attached to. Mayor Culpepper turned this over to City Attorney Fleming to be addressed. According to Code Section 152.190 section (D), the proposed design of all commercial, industrial, institutional buildings (church, schools, and the like) and all non-residential buildings should be presented to the City Manager and City Architect for review and that it will comply with applicable building regulations and design guidelines per approved Ordinances. The construction materials are to be brick, stucco, or textured masonry brick; EIFS is not allowed to be used on the outside of any of the above mentioned buildings. If Council were to approve the material presented, it would be setting a precedent as the ordinance currently states "not look like stucco."

Councilmember Thigpen made a motion to refer this to the City Manager to contact Carter-Watkins for recommendation; 2nd by Councilmember Root. Discussion: The final decision will be made by the City Manager after the recommendation. Motion carried; all in favor.

NEW BUSINESS:

Resolution:

- **Columbia County Emergency Management:** Councilmember Thigpen made the motion to accept the Columbia County Government Resolution regarding Emergency Management and to authorize the signature of the Mayor to said Resolution; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Short-Term Work Program Update:** Councilmember Blalock made the motion to approve the Resolution for the transmittal of the Five Year Short-Term Work Program to the CSRA Regional Commission for review and to authorize the signature of the Mayor to said Resolution; 2nd Mayor Pro tem Dixon. Motion carried; all in favor.

Rezoning Request for City Property: Councilmember Thigpen made the motion to approve the rezoning request of the City for the property located at the corner of Campbell's Way and Appling Harlem Road from R1-A Residential to A-1 Agriculture for the purpose of building a fire station; 2nd by Mayor Pro tem Dixon. Discussion: This will not affect long term plans for the expansion of the Wastewater Treatment Plant. Motion carried; all in favor.

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HPC Appointment: Phil Turner, HPC Chairman, addressed Council. He approves of the appointment of Janet Short to the Commission. Their meetings have mostly been inconsequential; citizens asking for approval of changes to property. The Commission has been having problems in getting quorums for the meetings.

It has come to his attention that neon lighting that is on the outside of a building is prohibited by City Code; he encourages Council to consider amending the code to allow. This is located in Code Section 152.167 D (4); City Manager Rizner will have something for Council at the Quarterly meeting.

Mayor Pro tem Dixon made the motion to accept the appointment of Janet Short to the Historic Preservation Commission; 2nd by Councilmember Root. Discussion: Councilmembers Blalock and Thigpen also wanted to express their personal endorsement. Motion carried; all in favor.

Announcements:

July 27	Development Authority of Columbia County Board Meeting, 7:30 a.m., City Hall
July 29	Quarterly Review Meeting, 8:30 a.m., City Hall (changed to August 19)
August 5	Employee Luncheon (changed to August 12)
August 15	Work Session/Council Meeting, 6:30 p.m., City Hall
August 22	HPC Meeting, 6:30 p.m., City Hall
August 29-31	Qualifying, 8:30 a.m. - 4:30 p.m., City Hall

Other: There was none at this time.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

PRESENT: Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Kurt Worthington; ABSENT: Mayor Robert W. Culpepper; VISITORS: James Thomas, Jr., Sherri P. Thompson, Neal W. Thompson, Robert E. McDaniel, and Mike Rorick.

The meeting was called to order by Mayor Pro tem Dixon at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Councilmember Blalock.

UNFINISHED:

Other: There was none at this time.

NEW BUSINESS:

HPC Appointment: City Manager Rizner reported to Council that Mayor Culpepper had been in contact with David Carlson of N. Hicks Street and that he has agreed to serve. Council will need to approve the appointment.

Surplus of Vehicles: Public Safety Director Bowman is requesting the following vehicles for surplus:

- 2000 Ford Crown Victoria 2FAFP71W1YX176494 129,728 miles
- 2003 Ford Crown Victoria 2FAFP71W53X131583 112,642 miles
- 2003 Ford Crown Victoria 2FAFP71W13X131564 123,887 miles

Two of the vehicles are still drivable; the third is out of commission.

Other: There was none at this time.

The work session adjourned at 6:35 p.m. Council will break for ten minutes and will resume with the Regular meeting at that time.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, August 15, 2011 at City Hall following the Work Session scheduled for 6:30 p.m. with Mayor Pro tem Rudolph Dixon presiding.

PRESENT: Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Kurt Worthington; ABSENT: Mayor Robert W. Culpepper; VISITORS: James Thomas, Jr., Sherri P. Thompson, Neal W. Thompson, Robert E. McDaniel, and Mike Rorick.

The meeting was called to order by Mayor Pro tem Dixon at 6:45 p.m.

Approval of the Minutes: Councilmember Thigpen made the motion to approve the minutes of the July 7, 2011 Called Meeting, July 18, 2011 Tax Hearing, and the July 25, 2011 Regular meeting as written; 2nd by Councilmember Root. Discussion: Councilmember Thigpen wanted to clarify that the Tracy-Luckey Property fronted N. Louisville Street, but that the proposed new building fronted N. Hicks Street. Motion carried; all in favor.

Public Comment: Sherri Thompson of 145 W. Trippe Street came before Council with some further questions on the finalization of the Tracy-Luckey expansion; specifically on the buffer and property line.

Department Reports: The following departments gave reports for the month of July 2011:

Public Works Department	Robert Fields, Public Works Director
Public Safety Department	Jesse Bowman, Public Safety Director
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager
Planning & Zoning Department	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

HPC Appointment: Councilmember Thigpen made the motion to accept the appointment of David Carlson to the HPC Commission; 2nd by Councilmember Root. Discussion: Phil Turner, Commission Chair for the HPC Commission, was asked to address Council on the appointment. Mr. Turner had spoken with Mr. Carlson and deemed him someone they would be glad to join the Commission. Motion carried; all in favor.

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NEW BUSINESS (cont'd):

Surplus of Vehicles: Councilmember Thigpen made the motion to surplus the three Ford Crown Victoria's as proposed and to sell them according to state guidelines; 2nd by Councilmember Blalock. Motion carried; all in favor.

Announcements:

August 19	Quarterly Review Meeting, 8:30 a.m., City Hall
August 22	HPC Meeting, 6:30 p.m., City Hall
August 29-31	Qualifying, 8:30 a.m.-4:30 p.m., City Hall
September 5	City Offices Closed-Labor Day Holiday
September 19	Work Session/Council Meeting, 6:30 p.m., City Hall

Other: Councilmember Thigpen broached the topic of the City limit sign on Harlem-Wrens Highway and its correct placement. Public Works Director Fields will follow up on and make any adjustments needed.

Being no further business before Council, Mayor Pro tem Dixon called for a motion to adjourn the meeting. Councilmember Blalock made the motion; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 7:21 p.m.

Respectfully submitted,

Debra E Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Representatives of Woodmen of the World, James S. Thomas, Jr., Robert Fields, Benje Cowart, Mike Rorick, Jim March, Sherri and Neal Thompson.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED:

Other: Mayor Culpepper introduced Senator Jesse Stone of District 23. Senator Stone represents the southern end of Columbia County to include Harlem and Grovetown.

NEW BUSINESS:

2010 Audit Report-Mr. Travis Newman: Mr. Newman was not in attendance due to illness.

Agreement with Columbia County-Festival: Mayor Culpepper will need to sign. This agreement is for $3,000.00 for services performed. This is an annual agreement.

Ordinance-1st Reading:

- **Annexation-**Johnny White of 6482 Campbell's Way has signed a letter of intent to annex into the City. The Map & Parcel are 031 193 and is approximately 125' x 265'. This will need to be approved as the first reading.

Other: There was none at this time.

Being no further business for discussion, Mayor Pro tem Dixon made a motion to close the work session and to resume after a 15 minute break; 2nd by Councilmember Blalock. Motion carried; all in favor. The work session adjourned at 6:39 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, September 19, 2011 at Harlem City Hall following the Work Session that was scheduled for 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Representatives of Woodmen of the World, James S. Thomas, Jr., Robert Fields, Benje Cowart, Mike Rorick, Jim March, Sherri and Neal Thompson, Tina Sidener and Julie Miller.

The meeting was called to order by Mayor Culpeper at 6:51 p.m.

Approval of the Minutes: Councilmember Thigpen made the motion to approve the minutes of the August 15, 2011 Regular meeting as written; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Special Recognition: Mayor Culpepper recognized Alan McGill and Stan Stephens of the Woodmen of the World organization. They represent Lodge 1406 here in Harlem. The presented the Mayor with 40 flags to be on display different times of the year. Mayor Culpepper also reported that we are working with the Woodmen on the flag poles to be used at the Public Safety building.

Mayor Culpepper recognized Julie Miller of Columbia County Community Connections. Ms. Miller was in attendance tonight to present Council with certificates of appreciation for their participation in the summer program. Ms. Miller also announced that on October 22 they would be having a movie night in the park as a fundraiser for the Spooky to be Hungry program and as a kickoff for Red Ribbon Week. Entry to the movie is two cans of food or a $2.00 donation.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of August 2011:

Public Works Department	Robert Fields, Director
Public Safety Department	Jim March, Assistant Chief
Planning Department	Jason Rizner, City Manager
Museum Department	Jason Rizner, City Manager
Administrative Department	Jason Rizner, City Manager

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UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

2010 Audit Approval: Travis Newman was not in attendance due to illness.

Agreement with Columbia County-Festival: Councilmember Thigpen made the motion to authorize the Mayor to sign the agreement with Columbia County for services provided by the City of Harlem in the way of the 23rd Annual Oliver Hardy Festival; 2nd by Mayor Pro tem Dixon. Discussion: This is for $3,000.00 in support from the County. Motion carried; all in favor.

Ordinance-1st Reading:

- **Annexation:** Property Owner: Johnny G. White; Property Address: 6482 Campbell's Way; Map & Parcel: 031 193; Acreage: approximately 125' x 265'. Councilmember Thigpen made the motion to approve this as the first reading of said Ordinance; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Announcements:

September 22	State of the Community Address; 5:00 p.m.; Liberty Park in Grovetown
September 26	HPC Meeting; 6:30 p.m.; City Hall
September 30	City Offices Closed-Festival Prep
October 1	Oliver Hardy Festival
October 10	City Offices Closed-Columbus Day
October 11	Administrative Council Committee Meeting; 9:00 a.m.; City Hall
October 11	Public Safety Council Committee Meeting; 12:00 p.m.; City Hall
October 11	Community Services Council Committee Meeting; 2:00 p.m.; City Hall
October 17	Work Session/Council Meeting; 6:30 p.m.; City Hall
October 18	Public Works Council Committee Meeting; 2:00 p.m.; City Hall
October 23-25	Council Retreat; Gainesville
October 24	HPC Meeting; 6:30 p.m., City Hall

Other: There was none at this time

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Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Thigpen. Motion carried; all in favor. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; ABSENT: Mayor Pro tem Rudolph Dixon; VISITORS: Benje Cowart, Robert Fields, Mike Rorick, Jim March, Travis Newman, Amy Pennington, Pam Tucker, James Thomas, and Phil Turner.

The work session was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Councilmember Blalock.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

2010 Audit Report-Presentation: Travis Newman of Berry & Associates CPA's presented the 2010 Financial Report to Council. Based on the information presented, the City is fiscally sound. The only findings for this year had to do with budget amendments and a deficit in the Museum Fund. It has been recommended to make amendments throughout the year.

Ordinance-2nd Reading:

- **Annexation:** This will be the 2nd reading of the Annexation Ordinance for the property located at 6482 Campbell's Way, owned by Johnny White, Map & Parcel 031 193, and is approximately 125' x 265'. This annexation will become effective November 1, 2011. Council will need to approve the reading.

Other: There was none at this time.

NEW BUSINESS:

Hazard Mitigation Plan Update-Pam Tucker: Ms. Tucker presented Council with the Resolution approving the Hazard Mitigation Plan and Authorizing the Execution of the Hazard Mitigation Plan Agreement. This needs to be in place before FEMA will approve any claims if we were to have a disaster. Council will need to approve the Resolution.

Resolution:

- **Five Year Short Term Work Program Update:** City Manager Rizner presented Council with a Resolution to Adopt the 5 Year Short Term Work Program Update. Council will need to approve.

Variance Request-Patrick Wiltshire: Patrick Wiltshire of 180 W. Milledgeville Road, Map and Parcel H03 147 zoned R-1A Residential, is requesting a 5 foot side set back variance. The side setbacks are currently 15 feet; he would like a 10 foot setback. The purpose of the request is

NEW BUSINESS (cont'd):

Variance Request-Patrick Wiltshire: for the installation of a carport to match the existing structure. The Planning & Zoning Commission is making the recommendation to approve the request.

Other: City Manager Rizner presented to Council a change order on the Public Safety Building project. The changes are in the Court Room/Training Area to adjust for one Judge's bench to proposed design for adding Council Dias with 8 microphones (7 at council Dias and one wireless on the podium). The cost of the change order is $17,200.00. The funds are available in contingency. There is no increase in the costs of the note. Smaller items are not included in this; ex. air systems (compressors), hose connections, and power sources. Administration can approve these without going before Council. Council will need to approve the change order.

Being no further business, Mayor Culpepper called for a motion to adjourn the work session and to reconvene in ten minutes for the Regular meeting. That motion was made by Councilmember Blalock; 2nd by Councilmember Thigpen. Motion carried; all in favor. The work session closed at 7:00 p.m.

Debra E Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, October 17, 2011 at Harlem City Hall following the Work Session that was scheduled for 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; ABSENT: Mayor Pro tem Rudolph Dixon; VISITORS: Benje Cowart, Robert Fields, Mike Rorick, Jim March, Pam Tucker, James Thomas, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 7:10 p.m.

Approval of the Minutes: Councilmember Root made the motion to approve the minutes of the September 19, 2011 Regular meeting as written; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of September 2011:

Public Works Department	Robert Fields, Public Works Director
Public Safety Department	Jim March, Interim Assistant Police Chief
Planning & Zoning Department	Jason M. Rizner, City Manager
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

Mayor and Council commended the Public Works Department and all employees for their hard work during the Festival and the clean up afterwards. Councilmember Thigpen reported that there were 306 children registered during the Festival.

UNFINISHED BUSINESS:

Ordinance-2nd Reading:

- **Annexation-**Councilmember Thigpen made the motion for the approval of the 2nd Reading of the Annexation ordinance for the property located at 6482 Campbell's Way, owned by Johnny White and to authorize the Mayor to sign said Ordinance; 2nd by Councilmember Root. Discussion: This Ordinance will become effective November 1, 2011. Motion carried; all in favor.

Other: There was none at this time.

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NEW BUSINESS:

Hazard Mitigation Plan Update-Pam Tucker: Councilmember Thigpen made the motion to approve the Resolution for the approval of the Hazard Mitigation Plan Update and execution of the agreement between the County and City; 2nd by Councilmember Blalock. Motion carried; all in favor.

Resolution:

- **Five Year Short Term Work Program Update:** Councilmember Thigpen made the motion for the approval of the Resolution to adopt the Five Year Short Term Work Program Update; 2nd by Councilmember Root. Motion carried; all in favor.

Variance Request-Patrick Wiltshire: Councilmember Blalock made the motion for the approval of the 5 foot side setback on Patrick Wiltshire's property located at 180 W. Milledgeville Street as recommended by the Planning & Zoning Commission; 2nd by Councilmember Root. Motion carried; all in favor.

Announcements:

October 18	Public Works Council Committee Meeting, 2:00 p.m., City Hall
October 23-25	Council Retreat, Gainesville
October 24	HPC Meeting, 6:30 p.m., City Hall
October 26	GICH Site Visit, 10:00 a.m., City Hall
November 8	Election Day
November 11	Veteran's Day-City Offices Closed
November 21	Work Session/Council Meeting, 6:30 p.m., City Hall
November 22	9th Annual Feed-A-Soldier, Harlem Baptist Church
November 24-25	Thanksgiving Holidays-City Offices Closed
November 21	Councilmember Thigpen serving from 1-3 Garlic Clove Thanksgiving

Other-Change Order: Councilmember Thigpen made the motion for the approval of the Change Order for the Public Safety Building project in the amount of $17,200.00 for the addition of a Council Dias; 2nd by Councilmember Blalock. Discussion: These funds will come from Contingency and will not add anymore to the note. Motion carried; all in favor.

Executive Session: Councilmember Thigpen made the motion to adjourn to Executive Session; 2nd by Councilmember Blalock. Motion carried; all in favor. The Regular meeting adjourned at 7:36 p.m.; Executive Session convened at 7:45 p.m.

Councilmember Thigpen made the motion to adjourn Executive Session; 2nd by Councilmember Root. Motion carried; all in favor. Executive Session adjourned at 8:15 p.m. at which time the Regular meeting reconvened.

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NEW BUSINESS (cont'd):

Executive Session (cont'd): City Attorney Nelson reported that there were two real estate items discussed with no official action. Councilmember Root made the motion to authorize Mayor Culpepper to sign the Affidavit affirming this report; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Being no further business before Council, a motion was made by Councilmember Thigpen to adjourn the meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 8:16 p.m.

Respectfully submitted,

Debra E Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Benje Cowart, Robert Fields, Pam Tucker, Mike Rorick, Gregg Stokes and James Thomas, Jr..

The work session was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Disaster Volunteer Assistance and Management Plan-Pam Tucker: Ms. Tucker addressed Council on this matter. This Plan helps organize outside help in the event of a disaster; it manages spontaneous volunteers. Having this Plan in place will also help reduce any matching amount on FEMA grants for disaster cleanup. There is a certification class to be held starting February 21, 2012. It will start at 6:00 p.m. and go to 8:00 p.m. or 8:30 p.m.. You must be 18 or older to participate.

Resolution-Trails Grant: Councilmember Thigpen presented the Resolution to Council for consideration. The Resolution is for the approval to submit a grant application to the Georgia Recreational Trails program through the State of Georgia Department of Natural Resources.

Surplus Vehicles: Public Works Director Robert Fields presented the following vehicles/equipment for surplus:

1988 GMC Dump Truck; VIN#: 1GDG6D1F1JV502779; 154,474 miles
1969 Fruehauf Trailer RG-8 F2; VIN#: MFK-776212

The dump truck has not been in use in several years and the trailer was used for storage, but with the purchase of the building on New Street, there is no longer a need for it. It was purchased from Tracy-Luckey.

Other: There was none at this time.

Being no further business before Council for discussion, Mayor Pro tem Dixon made the motion to adjourn the work session and to reconvene in ten minutes for the Regular meeting; 2nd by Councilmember Thigpen. Motion carried; all in favor. The work session adjourned at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, November 21, 2011 at City Hall following the work session that was scheduled for 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilmember Tom Blalock, Councilmember Robin M. Root, and Councilmember John Thigpen; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Benje Cowart, Robert Fields, Pam Tucker, Mike Rorick, Gregg Stokes, James Thomas, Jr., and Phil Turner.

The Regular meeting was called to order by Mayor Culpepper at 6:57 p.m.

Approval of the Minutes: Mayor Pro tem Dixon made the motion to approve the October 2011 minutes as written; 2nd by Councilmember Thigpen. Motion carried; all in favor.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of October 2011:

Public Works Department	Robert Fields, Public Works Director
Public Safety Department	Benje Cowart, Interim Public Safety Director
Planning & Zoning Department	Jason M. Rizner, City Manager
Administrative Department	Jason M. Rizner, City Manager
Museum Department	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Disaster Volunteer Assistance and Management Plan-Pam Tucker: Councilmember Thigpen made the motion for the approval to accept the Disaster Volunteer Assistance and Management Plan as presented by EMS Director Pam Tucker; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Resolution-Trails Grant: Mayor Pro tem Dixon made the motion for the approval of the Resolution to submit an application for a Trails Grant and to authorize the Mayor to sign the Resolution; 2nd by Councilmember Thigpen. Motion carried; all in favor.

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NEW BUSINESS (cont'd):

Surplus Vehicles: Councilmember Root made the motion for the approval to surplus the following vehicles/equipment from the Public Works Department:

1988 GMC Dump Truck; VIN#: 1GDG6D1F1JV502779; 154,474 miles
1969 Fruehauf Trailer RG-8 F2; VIN#: MFK-776212

The motion was 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Announcements:

November 22	Community Connections Annual Military Thanksgiving; 6:00 p.m., Harlem Baptist Church
November 24-25	City Offices Closed-Thanksgiving Holiday
December 1	Annual Christmas Tree Lighting; 6:00 p.m., City Hall
December 10	9th Annual Christmas in Downtown Harlem, 10:00 a.m. – 3:00 p.m.
December 10	Christmas Parade, 11:00 a.m.
December 12	Budget Hearing, 10:00 a.m., City Hall
December 19	Work Session/Council Meeting, 6:30 p.m., City Hall
December 23 & 26	City Offices Closed-Christmas Holidays

Other: Councilmember Blalock asked that the Disaster Volunteer Assistance and Management Plan be proofed.

Mayor Culpepper welcomed Gregg Stokes to the meeting. He will be replacing Councilmember Root in the coming year.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilmember Root. Motion carried; all in favor. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk